



**Hanover Township Board of Trustees  
March 9, 2022 Meeting Minutes**

**Call to Order:** Board President Larry Miller called the meeting to order at 6:00 PM. Mr. Miller led the opening ceremonies and gave the opening invocation.

**Roll Call:** Fiscal Officer Greg Sullivan took a roll call with Messer's Johnson, Buddo, and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Fire Chief Phil Clark; and Road Superintendent Scot Gardner. BCSO Deputy Tanner was tied up on a detail and did not attend.

**Reorganization of the Board of Trustees – Election of Board Officers**

**Approval of Meeting Minutes:** Motion made by Mr. Buddo, seconded by Mr. Johnson, to approve the January 19, 2022 Regular Meeting minutes as well as January 28, 2022 Special Meeting Minutes and approve warrants for release/distribution as well as approval of reports. Upon roll call, all three Trustees voted yes to approve all.

**Guest Presentation:** Zack Harris: Reference Rail Crossing Issue Decamp Road. Mr. Harris explained the need for crossing gates on Decamp. He owns a business on Decamp. He already has contacted the PUCO and has an application for funding. He was advised by PUCO the Township should apply. He also stated he has spoken to Reily Township about supporting this effort. The Board asked a few questions and stated would take the matter under advisement.

**Citizen Participation:** No one wished to address the Board.

**Administration Reports**

**Law Enforcement:** Deputy Tanner gave the following report for the month of February 2022:

**Butler County Sheriff's Office**  
**District #6**  
**Hanover Township Contract Cars**  
**Monthly Report for February 2022**

| <u>Activity Area</u>                | <u>Month Totals*</u> | <u>YTD</u> |
|-------------------------------------|----------------------|------------|
| • Dispatched Calls: 198             |                      | 390        |
| • Felony Reports: 02                |                      | 03         |
| • Misdemeanor Reports: 08           |                      | 25         |
| • Non-Injury Crash: 06              |                      | 06         |
| • Injury Crash: 02                  |                      | 07         |
| <b>Total Reports: 17.....</b>       |                      | <b>41</b>  |
| • Assists/Back Up: 15               |                      | 31         |
| • Felony Arrests: 01                |                      | 01         |
| • Misdemeanor Arrests: 04           |                      | 08         |
| • OMVI Arrests: 00                  |                      | 00         |
| <b>Total Arrests: 05 .....</b>      |                      | <b>09</b>  |
| • Traffic Stops: 11                 |                      | 19         |
| • Moving Citations: 10              |                      | 18         |
| • Warning Citations: 03             |                      | 04         |
| • Civil Papers Served: 0            |                      | 00         |
| • Business Alarms: 4                |                      | 04         |
| • Residential Alarms: 5             |                      | 05         |
| • Special Details: 14               |                      | 22         |
| • COPS Times: 5,200 ( <i>Min.</i> ) |                      | 27,600 Min |
| • Vacation Checks: 04               |                      | 16         |

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Deputy Mayer's stats are not included as he was still injury leave. Other deputies are filling for the Hanover Township contract slot. Reporting for Deputy Tanner. Prepared by BEH.

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*Fire/EMS:* Chief Clark presented the following written report for the month of December 2020:

**Hanover Township Fire Department**  
**Monthly Report for February 2021- Phil Clark Fire Chief**  
**(Presented in March 2022)**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

|  | <u>Month</u> | <u>YTD</u> |
|--|--------------|------------|
| • Emergency Medical Operations/Squad Runs: | 67           | 153        |
| • Motor Vehicle Accidents:                 | 08           | 16         |
| • Fire Runs:                               | 08           | 27         |
| • Fire Inspections:                        | 00           | 00         |

- Knox Box Details 00 00
- Other 00 00
- Total for the month: **79 Runs/Operations  
( Fire/EMS Runs)**

**Total Year 2022: 192 Runs/Operations**

(February 2021: 74 Runs/Operations)



|                 |      |  |
|-----------------|------|--|
| Total for 2021  | 1075 |  |
| Total for 2020  | 870  |  |
| Total for 2019  | 879  |  |
| Total for 2018  | 777  |  |
| Total for 2017  | 689  |  |
| Total for 2016  | 705  |  |
| Total for 2015  | 733  |  |
| Total for 2014  | 809  | <i>5 year average (2017-2021): 858</i> |
| Total for 2013  | 750  | <i>Run Increase Since 2007: 358</i>    |
| Total for 2012  | 693  |  |
| Total for 2011  | 719  |  |
| Total for 2010  | 748  |  |
| Total for 2009  | 676  |  |
| Total for 2008: | 669  |  |
| Total for 2007  | 717  |  |



*Road/Cemetery:* Mr. Gardner presented the following report for the month of February 2022:

**SUPERINTENDENT'S REPORTS  
(March 9, 2022)**

Millville Cemetery Operations Report February 1 through February 28, 2022

|   |           |
|---|-----------|
| 3 Grave sold to Township residents (@ \$710)----- | 2,130.00  |
| 3 Graves sold to nonresidents (@ \$995)-----      | 2,985.00  |
| 0 Old resident graves-----                        | 0.00      |
| 10 Full Interments-----                           | 10,200.00 |
| 0 Baby interments-----                            | 0.00      |
| 1 Cremations-----                                 | 400.00    |
| Foundation and Marker installation fees-----      | 1,481.20  |
| Grave Transfer-----                               | 0.00      |
| Donations-----                                    | 0.00      |

**Total: ----- \$17,196.20**

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones

**Road, Streets and Park  
(Scot Gardner)**

1. Picked up a load of boxes of household goods at the upper parking lot.
2. Picked up a recliner dumped on Hussey Road.
3. Repaired a broken catch basin grate on Roundhill Drive.
4. Cleaned out a pipe on Leonard Avenue.
5. Cut up a downed tree on Roundhill Drive.
6. Replaced a stop sign and post on Roundhill and Pineview.
7. Performed ice and snow control on February 3, 4, 13 and 25.
8. Washed snow equipment after snow events.
9. Installed spinners on two School Bus Stop Ahead signs on Stahlheber Road.
10. Cleaned out a culvert pipe at the corner of Vizedom and 130.
11. Put cold patch at the end of a driveway on Columbus Drive.
12. Repaired potholes.
13. Performed monthly truck, park, and storm water inspections.

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***Administrator's Report (Financials and Personnel Issues)***

Mr. Henry presented the following report to the Board:

**Administrator February Summary Report  
(March 9, 2022)**

- **American Relief Fund Act:** Ongoing: Continued to research and monitor US Treasury updates to this Act to ascertain what projects can be funded. Prepared summary report that included US Treasury updates from January 2022 for the Board of Trustees to review. Also prepared a comprehensive project list affecting all operational areas of the Township. Schedule a briefing for the Board for January 28, 2022. of the legal counsel citing references for funding approval. Followed up with legal counsel to discuss projects. Awaiting final report from legal counsel.
- **Fiscal Operations: Ongoing-** Reviewed carry over balances from 2021 and proposed expenditures for 2022. Helped to prepare documents for the Board to approve for 2022 revenues and expenditures.

- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets.
- **Wind and Solar Utilities:** Conferred with Jim Fox on February 28th regarding the County's consideration of actions under the recently passed Senate Bill 52 regarding wind and solar utilities. preparing a summary for review by the Board of Trustees.

### **Personnel Actions and Other Items of Note**

**Ongoing:** Due to the pandemic issue period, which resulted in furloughing, not filling or able to fill enough part time and seasonal employees for addressing all of the Township's operational needs as well as not having sufficient funds readily available for certain infrastructure needs, the township staff is having difficulty in meeting all the operational demands. One employee is still recovering from a serious illness and is on extended leave (possibly through mid December). With the possibility of additional support revenues from the State, we are trying to attract the needed workers. A review of Township Pay Plans is underway.

***Personnel actions and appointment of new personnel underway for January and February:***

#### ***Fire Department/ Hire Subject to Conditions***

John Burgess 2454 Spring Orchard Lane Hamilton, Ohio 45013 to work part time call in status as a Firefighter at \$18.00 per hour for call in pay subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

Jonah Bowling 3150 Stahlheber Road Hamilton, Ohio 45013 to work part time call in status as a Firefighter at \$18.00 per hour for call in pay subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

Daniel Curtis 3877 Stillwell Road Hamilton, Ohio 45013 to work part time call in status as a Firefighter/ EMT-P at \$18.00 per hour for call in pay subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

Sarah Fuerst 45 South 2nd Street Camden, Ohio 45311 to work part time call in status as a Firefighter/ EMT-P at \$18.00 per hour for call in pay and after full review on station scheduling for \$15.00 per hour subject to final review of qualifications and subject to the successful completion of the background check/physical and approval by the Township Administrator.

**The following employees have achieved a higher credential and as per the Township Pay Plan are increased to the level authorized pursuant thereto:**

None

**Road and Cemetery: None**

**Other:** Robin O'Neill new rate of pay of \$15.49 per hour.

**Other General Actions Non Personnel Related: (Still in Progress- Ongoing)**

**Ongoing- Studying ways to secure records properly:** The Administration has been boxing up records to free file space for current documents. Examining old file boxes in the attic to determine which boxes should be reviewed and documents shredded

**Admin Security and Protection of Records:** Examining possible building "blind spots" and also the security and protection of key township documents.

**Road Department:** Examining issues related to the storage of equipment. Looking at pole barns and other related structures.

**Strategic Planning Session:** Once the COVID-19 revenue impact is fully realized and the possible savings from cutbacks as well as increasing revenues in certain funds, a strategic planning session will be needed with the Board of Trustees and Administration in the final quarter of 2021.

**Of Note- Budget Information**

**Cash Balance as of January 31, 2022:** \$3,106,359.45 (Includes ARP funds)

**Cash Balance as of February 28, 2022:** \$3,061,133.65 (Includes ARP Funds)

- 1) **Total Expenditures all funds for February:** \$193,680.85 / **Revenue:** \$94,621.11
- 2) **Total General Fund cash on hand February 28:** \$1,091,685.81 (35.66%) of Total funds
- 3) **Total Fire/EMS Fund cash on hand February 28:** \$565,694.37 (18.48%) of Total funds

4) ***Monthly Revenue and Expenditure Reports by fund for January and February 2022 are attached to this report.***

**New Business:**

**History of Cash Balances**

**Fiscal Year 2016**

Jan- Cash Balance: \$1,086,880.70  
Feb- Cash Balance: \$ 975,051.11  
Mar- Cash Balance: \$ 929,271.02  
Apr- Cash Balance: \$1,259,751.18  
May- Cash Balance: \$1,256,517.69  
June- Cash Balance: \$1,231,659.27  
July- Cash Balance: \$1,136,203.94  
Aug- Cash Balance: \$1,088,071.02  
Sept- Cash Balance: \$1,231,337.97  
Oct- Cash Balance: \$1,199,176.98  
Nov- Cash Balance: \$1,083,268.01  
Dec- Cash Balance: \$1,046,996.51

**Fiscal Year 2017**

Jan: \$ 888,346.09  
Feb: \$ 902,459.77  
Mar: \$ 900,176.59  
Apr: \$1,471,639.15  
May: \$1,413,018.92  
June: \$1,359,085.19  
July: \$1,321,950.79  
Aug: \$1,274,996.15  
Sept: \$1,646,935.23  
Oct: \$1,511,096.61  
Nov: \$1,286,649.51  
Dec: \$1,243,274.81

Fiscal Year 2018

Jan- Cash Balance: \$1,163,186.72  
Feb- Cash Balance: \$1,073,432.10  
Mar- Cash Balance: \$1,074,034.55  
Apr- Cash Balance: \$1,716,834.06  
May- Cash Balance: \$1,692,832.17  
June- Cash Balance: \$1,622,292.66  
July- Cash Balance: \$1,646,449.31  
Aug- Cash Balance: \$1,584,537.39  
Sept- Cash Balance: \$1,913,802.96  
Oct- Cash Balance: \$1,598,162.43  
Nov- Cash Balance: \$1,510,806.10  
Dec- Cash Balance: \$1,415,972.54

Fiscal Year 2019

Jan- Cash Balance: \$1,285,186.49  
Feb- Cash Balance: \$1,284,662.00  
Mar- Cash Balance: \$1,282,053.24  
Apr- Cash Balance: \$1,876,385.79  
May- Cash Balance: \$1,863,302.50  
June- Cash Balance: \$1,689,602.11  
July- Cash Balance: \$1,627,758.24  
Aug- Cash Balance: \$1,641,391.20  
Sept- Cash Balance: \$2,153,934.83  
Oct- Cash Balance: \$1,962,350.93  
Nov- Cash Balance: \$1,861,470.50  
Dec- Cash Balance: \$1,764,761.24

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35  
Feb- Cash Balance: \$1,672,757.34  
Mar- Cash Balance: \$2,308,393.51  
Apr- Cash Balance: \$2,230,590.13  
May- Cash Balance: \$2,192,706.20  
June- Cash Balance: \$2,290,635.31  
July- Cash Balance: \$2,185,119.72  
Aug- Cash Balance: \$2,281,130.53  
Sept- Cash Balance: \$2,578,948.20  
Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29)  
Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24)  
Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45

Feb- Cash Balance: \$2,555,744.03  
Mar- Cash Balance: \$2,326,232.58  
Apr- Cash Balance: \$2,936,429.83  
May- Cash Balance: \$2,865,179.70  
June- Cash Balance: \$2,814,391.86  
July- Cash Balance: \$3,162,801.28  
Aug- Cash Balance: \$3,018,684.99  
Sept- Cash Balance: \$3,529,740.57  
Oct- Cash Balance: \$3,487,179.01  
Nov- Cash Balance: \$3,355,784.52  
Dec- Cash Balance: \$3,269,634.31

**Feb- Cash Balance: \$3,061,133.65**  
**Mar- Cash Balance:**

### General Notes and Observations

June 2019: The General Fund and Fire/EMS funds are holding consistent and moderately strong. Payments for equipment will hit these funds later in the year. General Obligation Bonds/Requirements being reviewed for possible changes more favorable to the Township. Goals for major purchases approved by the Board are being completed.

August 2019: The Fire Department Fund has been impacted by equipment purchases and station repairs. With the increased cost of personnel, fund revenues and expenditures must be continuously evaluated to insure that revenues levels are sufficient to maintain at a high level the primary functions of the department. For the Road Department two major pieces of equipment will come on line for scheduled payments impacting the overall available funds.

November 2019: Looking ahead with the Fiscal Officer regarding operational budgets and future levy requirements to insure that Hanover Township remains on a sound financial basis especially in light of capital requests that will be facing the Township.

December 2019: Examining switch over requirements for lowering Fire Dept. BWC premiums. Seeking reclassification to a better premium code.

February 2020: Received preliminary approval for reclassification of premium rating code for the Fire Department to lower payments. Awaiting final letter of approval to result in lower payments. Monitoring Fire Department staffing costs and increased payroll as the department seeks to improve response and coverage.

March/April: Due to COVID-19 circumstance several Community Center rentals were cancelled and refunds made. Revenue for facility rentals in the General Fund will take a hit in revenue generation. Gas Tax and Local Government revenues have experienced decreases due to COVID-19 issues/economics.

July/August/September: Will be evaluating revenue situation when tax settlements are received to determine what projects can be addressed in consultation with the Board of Trustees. Gas Tax and Local Government fund experienced decreases earlier but appear to be on the rebound. Cemetery revenue is increasing as well.

November 2020: Finishing up CARES Act purchases and payroll expenses to be completed or encumbered by November 20, 2020. Evaluating project list for 2021 to present to the Board.

December 2020: Evaluating final year expenditures and will be examining balances and outstanding issues as the Township moves into 2021. A number of projects are on hold due to the COVID-19 impact on revenues. In January 2021, fund balances and carry over as well as property valuation numbers will be analyzed. The Township must operate on carry over balances until tax settlements are received in April 2021.

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.



**June- July 2021:** The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

**August-September 2021:** Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

**October 2021:** Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

**November 2021:** No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

**December 2021 through February 2022:** Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

## **Old Business**

**Medicount Management:** Fire Chief Phil Clark explained that our rates for EMS may need to be amended to include lift assist for Medicare reimbursement for those people who refuse transport. The Township may be able to include a charge of up to \$100.00 for a non sport lift assist. He stated that a representative could come to the next regular meeting to explain.

**American Relief Fund Act Update:** Mr. Henry presented a listing of possible projects for the Township to consider funding. The Board will need to decide priorities. Mr. Henry will add all projects needed for the Township for which at this point have no source of funding.

**Proposed Zoning Code Issue Update:** Mr. Henry attended a meeting in front of the Board of County Commissioners during which staff presented proposed changes, some of which were recommended by Hanover Township. No decision was made by the County. Some suggestions were made by the Board and staff was to return to present another report answering questions raised.

## **New Business**

**Ref:** Approving Payment of 2022 EMA Assessment

By state statute the Emergency Management Agency of Counties may execute agreements with political subdivisions which includes a per capita assessment fee (.39) based upon census information with said fees applied to operational costs. The Assessment for 2022 for Hanover Township is \$3,087.24. for 7,916 population; the per capita rate of .39 has not increased over the last ten years. A motion is needed to authorize payment of said assessment for 2022.

Motion: Moved by Mr. Johnson, seconded by Mr. Miller to approve the per capita assessment to the County EMA of \$3,087.24 as per invoice.

After discussion, a roll call vote was taken by the Fiscal officer with the following result: All three Trustees voted yes.

**Ref Cemetery Lot Sell Back:**

Velmer Jones 2398 Decamp Road Hamilton, Ohio 45013, Ohio wishes to sell back to Hanover Township two cemetery plots in Millville Cemetery located in Section H Lot 23, graves 1 and 2 valued at the time for \$700.00 total. A written request to sell back the lots for \$700.00 minus the Township's \$25.00 transfer fee has been presented with the proper documentation.

**Motion:** Moved by Mr. Miller, seconded by Buddo to approve the aforementioned buy back of Graves for a net total of \$675.00. (Letter attached)

After discussion, a roll call vote was taken: All three Trustees voted yes.

**Crack Sealant Purchase:**

**Resolution No. 23-22**

**Authorizing the Rental and Purchase of Materials for the 2022 Hanover Township Crack Seal Program**

*Whereas,* In addition to major contract road work, the Hanover Township Road Department operates an annual crack seal program by renting crack seal application equipment and materials to repair Township Roads; and,

*Whereas,* The Road Superintendent has researched the matter and recommends a contract with D.J.L. Material and Supply, Inc. for crack seal application equipment and materials for the 2022 Hanover Township Crack Seal Program: and,

*Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio*

*Section I.* That a contract with D.J.L. Material and Supply, Inc. of P.O. Box 5293 Akron, Ohio 44334 for the rental of sealant equipment and materials at amount not to exceed \$8,505.00 is hereby approved to assist in the implementation of the 2022 Township Crack Seal Program.

*Section II.* That Hanover Township, through its designated officials, is hereby authorized to execute any necessary agreements related hereto.

*Section III.* That the Fiscal Officer is hereby authorized to prepare a purchase order and make payments as appropriate to implement said program and purchases.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9<sup>th</sup> day of March 2022.

***Board of Trustees***

***Vote***

***Attest:***

Larry Miller  
Jeff Buddo  
Douglas L. Johnson

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Gregory L. Sullivan  
Fiscal Officer/ Clerk

In past years the Township has purchased crack sealant to be applied by Township crews or BCEO staff. This year the Road Superintendent has recommended that crack sealant and application equipment be purchased through D.J.L. Material and Supply. The order in addition to application equipment will consist of 3 pallets regular and 1 pallet Fiber for a total cost of \$7,785.00. (See proposal attached).

**Motion:** Moved by Mr. Miller, seconded by Buddo to approve the foregoing resolution and purchase. After discussion, a roll call vote was taken by the Fiscal officer with the following result: all three Trustees voted yes.

**Cemetery Issue:** Millville Cemetery staff have been battling the elements with regard to burials. Several areas of the cemetery are extremely wet, hindering digging of graves and subsequent covering of grave sites. Equipment has been getting stuck. Plywood has been used but is not holding up well and prices have greatly increased. In addition, sometimes what plywood is left is stolen. After review, the Cemetery Sexton is recommending purchase of special ground mats with links to be used in the wet areas for burials. These mats will help prevent tearing up of the ground and prevent equipment from getting stuck. Proposals have been acquired and the best pricing is with A.tec Supply from the Dayton area. Total cost including freight is \$3,686.00. The Administration concurs with this recommendation. A motion to approve is requested.

Motion by: Mr. Johnson to approve the above referenced acquisition for an amount not to exceed \$3,687.00 which was seconded by: Mr. Buddo. After discussion, Mr. Sullivan called the roll with the vote being: All three Trustees voted yes.

#### **Resolution No. 24-22**

#### **Approving and Authorizing a Contract with Johnston Fire Safety, LLC. for Sprinkler System Inspection and Repairs over a Five Year Period**

*Whereas*, it is necessary to provide for sprinkler system inspections and maintenance for the fire station at 1775 Morman Road; and,

*Whereas*, The Fire department Administration has researched proposals from qualified contractors and determined that the Township can save up to \$5,000.00 for existing arrangements; and,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That a contract with Johnson Fire Safety LLC. represents the best arrangement for sprinkler inspection and maintenance services for the Fire Station at an amount not to exceed \$4,900.00.

***Section II.*** That Hanover Township, through its designated officials, is hereby authorized to execute any necessary agreements related hereto.

***Section III.*** That the Fiscal Officer is hereby authorized to prepare a purchase order and make payments as appropriate to implement said program and purchases.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9<sup>th</sup> day of March 2022.

**Board of Trustees**

**Vote**

**Attest:**

Larry Miller  
Jeff Buddo  
Douglas L. Johnson

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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Gregory L. Sullivan  
Fiscal Officer/ Clerk

**Wind and Solar Issue:**

Mr. Henry presented a background report on the zoning law related to the siting of wind and solar facilities. The County is asking the Board to review the material and send to the County as soon as possible, the Township's position in regard to allowing or disallowing such facilities. The Board will review the matter.

**BECO Salt Participation**

Every year the Township participates through the County Engineer's Office to purchase salt in order to get a lower price. The Township's estimate had to be sent in to meet their deadline. (700 tons). A motion was made by Mr. Johnson to approve Resolution No. 25-22 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

**Resolution No. 25-22**

**Authorizing Action Taken to Secure Contract with Butler County Engineer's Office for Road Salt**

*Whereas*, Hanover Township annually enters into an agreement for the purchase of road salt through the Butler County Engineer's Office; and

*Whereas* the Butler County Engineer's Office meets all applicable State and local requirements through its bid process for road salt; and

*Whereas*, in order to save money and expedite the bidding process, it benefits the Township to enter into an agreement with the Butler County Engineer's Office for road salt in the 2022-2023 winter season; and

Whereas, in order to meet deadlines established by the Butler County Engineer's Office for bidding, the Township Administrator forwarded the quantity estimate for Hanover Township prior to the Township Meeting,

***Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That the Board of Trustees of Hanover Township approves the action taken by the Township Administrator entering into an agreement to participate with the Butler County Engineer's Office for the bidding and purchasing of road salt for the 2022-2023 winter season.

**Section II.** That the Township Administrator and Road Superintendent are hereby authorized to file and sign all documents associated herewith for finalization of the contract.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9<sup>th</sup> day of March 2022.

*Board of Trustees*

*Vote*

*Attest and Authentication:*

*Larry Miller*

*Jeff Buddo*

*Douglas L. Johnson*

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\_\_\_\_\_  
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\_\_\_\_\_  
*Gregory L. Sullivan*  
*Fiscal Officer/ Clerk*

**Electric aggregation:** Mr. Henry presented the electric aggregation report showing savings so far through Dynegy. A copy of the report was provided to the Board.

**Other New Business**

Mr. Henry discussed the Low Riders Club request for use of facilities. The date is in September. We are considering a number of additional conditions related to the issuance of a permit to protect park facilities.. Not completed yet.

**Phone System Proposal:**

Mr. Henry explained a proposal by Robinson Communications to upgrade the telephone system in all Township buildings. The current phones are older than 12 years and sound quality is not the best. There are some follow up questions to be answered. The new system and installation would be just below \$10,000.00. The matter will be brought up again to the Board.

Also under Other New Business, Mr. Henry asked the Trustees to note miscellaneous correspondence and general information in their meeting packets which included

- 1. Butler County Building Permit Report for February 2022**
- 2. OTA Legislative Update**
- 3. Medicount Management Report For December 2021 and January 2022**
- 4. Other**

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There was some discussion regarding the next regular meeting in March due to possible schedule conflicts. Mr. Henry will follow up with Board members to discuss their schedules for March and report back to the Board for any official action.

There being no further action or matters to consider, adjournment was in order.

**Motion to Adjourn:** Mr. Johnson moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.

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**Minutes Approved by the Board of Trustees as Witnessed by their Signatures:**

*Larry Miller, President:* \_\_\_\_\_

*Jeff Buddo, Vice President* \_\_\_\_\_

*Douglas L. Johnson, Trustee:* \_\_\_\_\_

Date: \_\_\_\_\_

*4/13/2022*

*Verified by: Greg Sullivan, Fiscal Officer:* \_\_\_\_\_

*Greg Sullivan*